



# Immaculate Conception Catholic Academy

21-63 29th Street, Astoria, NY 11105  
P: (718) 728-1969 F: (718) 728-3374  
[www.iccaastoria.org](http://www.iccaastoria.org)

**2021-2022**

## REGISTRATION INFORMATION

We are a Catholic Academy educating children from Nursery through 8<sup>th</sup> Grade

### Academy Hours

#### Nursery

Morning only (8:00 am – 11:00 am); Full Day (8:00 am – 2:30 pm)  
Five Day Program – Monday through Friday

#### Pre-K for All

Full Day Program – Monday through Friday (8:00 am – 2:20 pm)  
Funded by the New City Department of Education

#### Kindergarten

Monday through Friday (8:00 am – 2:50 pm)

#### Grades 1-8

Monday through Friday (8:00 am – 3:00 pm)

### Registration Requirements:

Your child MUST be present during the registration interview and you must bring the following:

- A completed registration form with the required signatures.
- The Registration fee of \$350.00 per family – NON-REFUNDABLE.
- Your child's Birth Certificate – the Age Requirements are as follows:
  - Nursery children must be 3 years of age by December 31, 2021
  - Pre K for All children must be 4 years of age by December 31, 2021
  - Kindergarten children must be 5 years of age by December 31, 2021
- Your child's Baptismal Certificate.
- Written proof of your child's vaccinations (your child's immunization booklet)
- For Entrance into Grades 2 through 8 ONLY:
  - Your child's most recent report cards (if you are submitting a copy, please give us a copy of both sides)
  - Your child's most recent standardized Math and Reading scores
  - Sacramental Certification (if your child has received First Communion, Penance and Confirmation)

### Special Programs:

For your convenience, the Academy offers two programs:

- **Before School Program** – which enables parents to bring their children to school as early as 7:30 am. Students are supervised in the program until the school doors open at 8:00 am.
- **Extended Day Program** – which provides supervised activities, cultural experiences, and study/homework time. The hours are from dismissal each day until 5:45 pm. Options provide for every day attendance or when needed by parents.

# REGISTRATION FORM 2021-2022

**APPLICATION FOR (please check):**

Nursery \_\_\_\_\_ 5 Half Days \_\_\_\_\_ 5 Full Days  
Pre K for All \_\_\_\_\_ Kindergarten \_\_\_\_\_ Grade 1 \_\_\_\_\_ Grade 2 \_\_\_\_\_ Grade 3 \_\_\_\_\_  
Grade 4 \_\_\_\_\_ Grade 5 \_\_\_\_\_ Grade 6 \_\_\_\_\_ Grade 7 \_\_\_\_\_ Grade 8 \_\_\_\_\_

What school does your child attend now? (If applicable) \_\_\_\_\_  
How long has your child been at that school? (If applicable) \_\_\_\_\_  
Does your child have an IEP (Individualized Education Plan)? YES / NO If YES, please provide documents.  
Did your child ever attend Immaculate Conception School/Academy? YES / NO  
If YES, What grade(s)? \_\_\_\_\_  
Has your child ever repeated a grade? YES / NO If YES, what grade? \_\_\_\_\_  
Where did you hear about Immaculate Conception Catholic Academy? \_\_\_\_\_

**STUDENT INFORMATION:**

Gender: Male \_\_\_\_\_ Female \_\_\_\_\_  
Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name \_\_\_\_\_  
Address \_\_\_\_\_ Apt. # \_\_\_\_\_ City \_\_\_\_\_  
State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_  
Religion of Child \_\_\_\_\_  
Language of Child \_\_\_\_\_ Language Spoken at Home \_\_\_\_\_

**PARENT INFORMATION:**

<b>Father:</b>	<b>Mother:</b>
Full Name _____	Full Name _____
Address (if different from above) _____	Address (if different from above) _____
Cell Phone # _____	Cell Phone # _____
E-mail _____	E-mail _____
Occupation _____	Occupation _____
Employer _____	Employer _____
Work Phone # _____	Work Phone # _____
Religion _____	Religion _____
Place of Birth _____	Place of Birth _____

Are parents separated or divorced? YES / NO  
If YES, with whom does the child live? \_\_\_\_\_

If **Legal Guardian** is someone other than the parent:

Name of Legal Guardian \_\_\_\_\_ Relationship to Child \_\_\_\_\_

List the names of other children in your household:	Date of Birth:	School attending, if any:
_____	_____	_____
_____	_____	_____
_____	_____	_____

**ALLERGIES/MEDICAL CONDITIONS** - Does the child have any? (Please describe)

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**SACRAMENTS OF THE CHURCH:** (Please provide certificates)

	Church Name	City/State	Date
Baptism:	_____	_____	_____
Communion:	_____	_____	_____
Penance:	_____	_____	_____
Confirmation:	_____	_____	_____

Does/Did your child attend Religious Education classes at Immaculate Conception Parish? YES / NO

Does/Did your child attend Religious Education classes at another Parish program? YES / NO

IF Yes, what Parish? \_\_\_\_\_

What Catholic Parish is your family affiliated with? \_\_\_\_\_

Are you an active and registered member? YES / NO

**OTHER INFORMATION:** Race/Ethnicity (OPTIONAL) –For Diocesan Census Purposes only! Check one....

Hispanic/Latino     White     Asian     Black or African American  
 Native Hawaiian and Other Pacific Islander     Other (specify) \_\_\_\_\_

*Immaculate Conception Catholic Academy does not discriminate on the basis of race, color, sex, national or ethnic origin in its student admissions, access to programs, and administration of educational policies.*

**PHOTO RELEASE:**

Your child may be photographed and/or videotaped for inclusion in the school's website, publications, articles and letters relating to school activities. We need your permission to release these photos.

Please check one:     YES, I give my permission     No, I do not give my permission

**By signing this form, I agree to the fees presented in the Tuition Schedule Sheet, attached to this Re-registration page, to meet all my financial obligations, to make timely payments, to pay fines for late payments/returned checks, and if I miss 2 consecutive payments my child may be removed from the Academy. I understand I need to attend Parent-Teacher conferences and the annual Back to School meeting (whether in-person or virtual) and to participate in the three mandatory fundraisers (\$60 per fundraiser per child). The fundraisers supplement tuition and contribute to operating expenses. If fundraiser fees are not paid by the end of the month of the event, a \$25 late fee will be added to your account.**

Parent's Name (please print) \_\_\_\_\_

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

**FOR OFFICE USE ONLY**

Referred by \_\_\_\_\_

Registration Fee paid: Yes / No    Catholic / Non-Catholic    Registration date: \_\_\_\_\_

Siblings at ICCA? Last Name/Grade \_\_\_\_\_ Start date: \_\_\_\_\_

Documents Submitted: Birth Certificate\_\_\_ Immunization\_\_\_ Physical\_\_\_ Sacrament Certificates\_\_\_

# IMMACULATE CONCEPTION CATHOLIC ACADEMY

## ASTORIA, NEW YORK

### Tuition Schedule

### School Year 2021-2022

#### Nursery

Days	Tuition for 2021-2022 School Year	10 Monthly Payments of:
5 Mornings/Week	\$5,900	\$590
5 Full Days/Week	\$6,950	\$695

- A discount is available for families with an older child(ren) enrolled in an upper grade.
  - \$250/Year for the Morning session
  - \$500/ Year for the Full Day session

#### Special Rate for Kindergarten and 1<sup>st</sup> Grade for a Limited Time

Catholic/Non-Catholic	Tuition for 2021-2022	10 Monthly Payments
1 Child (Catholic)	\$3,300	\$330
1 Child (Non-Catholic)	\$3,900	\$390

#### 2nd Grade through 8th Grade

Catholic	Tuition for 2021-2022 School Year	10 Monthly Payments of:
1 Child	\$5,300	\$530
2 Children	\$8,600	\$860
3 Children	\$10,900	\$1,090
Non-Catholic	Tuition for 2021-2022 School Year	10 Monthly Payments of:
1 Child	\$6,000	\$600
2 Children	\$9,900	\$990
3 Children	\$12,900	\$1,290

- *To qualify for the Catholic rate, the student must be a baptized Catholic and Parents must be a registered parishioner and regular contributor to their Catholic parish.*
- A tuition discount is available for Grades 2-8:
  - If pay in full by end of August: \$200; if pay in 2 installments by end of August and end of December: \$100

**NOTE: This discount does not apply to the discounted tuition for Kindergarten and Grade 1.**

## Academy Fee

In addition to the tuition, the Academy will collect an Academy Fee per student for a variety of expenses directly related to each student.

	Academy Fee
Nursey	\$100/Student
Kindergarten - Grade 8	\$250/Student

## Registration Fee

	Registration Fee (Nonrefundable)	Early Registration Fee– by February 28, 2021
Current Families	\$350/Family	\$200/Family
New Families	\$350/Family	N/A

## Fundraising

Families are encouraged to participate in all the fundraisers; the Walkathon, Chocolate Sale and Annual Auction are mandatory in order to supplement tuition and contribute to operating expenses.

## Billing

All Parents will be billed for tuition through Facts in 10 equal payments:

- First payment due in August; every month thereafter until May
- You may choose either the 10<sup>th</sup> or 20<sup>th</sup> of each month to make your payment
- You may choose from 3 options to make tuition payments:
  - Automated payment from your checking account
  - Automatic payment on a credit card of your choice
  - Mail a check to Facts each month
- Tuition checks brought to the Academy will be subject to a \$25 processing charge because the Academy is no longer set up to collect tuition payments.

**NOTE:** Scholarship amounts will be deducted from the tuition due in late fall, therefore, August, September, October and November tuition payments must be made in full (before considering scholarships). After the scholarship is applied, the remaining tuition balance will be spread over 6 months.

Registration, Fundraising and Academy Fees will be billed through Facts.